

REQUEST FORM FOR ARCHIVED TEST REPORT INFORMATION

TO: _____

COMPANY: _____

DATE: _____

FAX NUMBER: _____

ITL strives to meet our customers needs at a minimum cost to them. To save time, money and to cut back on unnecessary paper, we have implemented the following policy.

ITL will keep a listing of all requests for archived files mailed, e-mailed or faxed to you. At the end of the year we will bill your company at the following rate.

First 2 e-mails or faxes of archived reports per year will be at no charge, as long as your company has done business with ITL in the previous year. After the first 2, you will be charged \$15.00 for the third e-mail or fax, each additional e-mail or fax after will be at \$5.00 each. Each mailed IES file on disk or hard copy of report will be \$10.00 each. Three or more ordered together will be discounted, call for quote.

Please fill in the information below and fax form back to ITL

IES File E-mailed

IES file on disk, mailed

ITL Report Faxed

ITL Report Mailed

DATE _____

ITL REPORT NUMBER(S) _____

COMPANY NAME _____

E-MAIL ADDRESS _____

REQUESTED BY _____

CUSTOMER SIGNATURE _____

FAX NUMBER _____

ADDRESS IF TO BE MAILED _____

TO A THIRD PARTY _____
